

PUBLIC NOTICE

IN AN EFFORT TO LIMIT PERSON-TO-PERSON CONTACT IN THE COURTHOUSE AND ANNEX AS A RESULT OF THE COVID-19 PANDEMIC (CORONAVIRUS), YOU MAY BE ABLE TO CONDUCT YOUR BUSINESS BY TELEPHONE

ASSESSOR OF PROPERTY	925-9031	ACCOUNTING OFFICE	925-1690
CIRCUIT OFFICE	925-1000	CLERK & MASTER	925-8166
CLERK & MASTER	925-8166	COUNTY CLERK	925-3921
COUNTY MAYOR	925-9078	ELECTION COMMISSION	925-3375
FIRE DEPT	925-6178	GENERAL SESSION JUDGE	925-2228
GENERAL SESSIONS	925-3583	REGISTER OF DEEDS	925-4936
SOLID WASTE	925-9943	TRUSTEE OFFICE	925-8180
UT AG EXTENSION	925-3441	VETERANS SERVICE	925-4822
YOUTH SERVICE	925-5840		

Take steps to protect yourself

Clean your hands often



- **Wash your hands** often with soap and water for at least 20 seconds especially after you have been in a public place, or after blowing your nose, coughing, or sneezing.
- If soap and water are not readily available, **use a hand sanitizer that contains at least 60% alcohol**. Cover all surfaces of your hands and rub them together until they feel dry.
- **Avoid touching your eyes, nose, and mouth** with unwashed hands.

Avoid close contact



- **Avoid close contact** with people who are sick
- Put **distance between yourself and other people** if COVID-19 is spreading in your community.

Take steps to protect others



- **Stay home if you're sick**, except to get medical care



- **Cover coughs and sneezes**
- **Cover your mouth and nose** with a tissue when you cough or sneeze or use the inside of your elbow.
- **Throw used tissues** in the trash.
- Immediately **wash your hands** with soap and water for at least 20 seconds. If soap and water are not readily available, clean your hands with a hand sanitizer that contains at least 60% alcohol.

Wear a facemask if you are sick



- **If you are sick:** You should wear a facemask when you are around other people (e.g., sharing a room or vehicle) and before you enter a healthcare provider's office. If you are not able to wear a facemask (for example, because it causes trouble breathing), then you should do your best to cover your coughs and sneezes, and people who are caring for you should wear a facemask if they enter your room.
- **If you are NOT sick:** You do not need to wear a facemask unless you are caring for someone who is sick (and they are not able to wear a facemask). Facemasks may be in short supply and they should be saved for caregivers.

Clean and disinfect



- **Clean AND disinfect frequently touched surfaces daily.** This includes tables, doorknobs, light switches, countertops, handles, desks, phones, keyboards, toilets, faucets, and sinks.
- **If surfaces are dirty, clean them:** Use detergent or soap and water prior to disinfection.